



POST OF AIRPORT ATTENDANT (ON SHIFT)

Applications are invited from qualified candidates who wish to be considered for appointment as Airport Attendant (on shift), to work at Airport of Rodrigues Ltd, Plaine Corail Airport, Plaine Corail, Rodrigues.

1. QUALIFICATIONS

Candidates should be holder of a Primary School Achievement Certificate (PSAC) or Certificate of Primary Education (CPE) or have any other qualification acceptable to the Board of Directors.

2. DUTIES AND RESPONSIBILITIES

1. To provide general assistance to Tradesmen.
2. To perform manual tasks of a general nature in any section of the Company.
3. To provide support during aircraft operations.
4. To load and unload materials and stores items.
5. To perform general gardening work, trimming hedges, hoeing lawns, pruning and scything plants.
6. To perform general cleaning duties in any section of the Company.
7. To perform portorage duties.
8. To assist in the collection of parking fees.
9. To perform any other related duties.

Airport Attendant may be required to work on a 24-hour shift system throughout the year and carry out such duties as may be required during cyclones and emergencies.

Initially the selected candidate will be employed on probation for one year and will be subject to confirmation in the post thereafter upon satisfactory service and on mutual agreement.

3. REMUNERATION AND BENEFITS

1. Salary scale: 14,255 x 250 – 15,255 x 270 – 16,335 x 300 – 18,735 x 430 – 23,465, excluding additional remuneration for the period from January 2019 to January 2024 representing an amount of Rs 4,223. (subject to on-going salary review)
2. Automatic enrolment into the ARL Defined Contribution Retirement plan.
3. Eligibility for the ARL Health Insurance Plan and Passage benefit upon confirmation in the post.

4. SELECTION PROCESS

PHASE 1 Short-listing

Candidates are short-listed based on skills and qualifications claimed as per applications in response to the present Advertisement.

PHASE 2 Interview & Security Clearance

Candidates having undergone Phase 1 successfully shall be called for an interview.

Note: Candidates may be required to re-submit a valid Certificate of Character if the one submitted at time of application is void (i.e. dated more than one [01] year, if called for an interview.

10. MODE OF APPLICATION AND CLOSING DATE

Applicants should submit:

- A.** An application form duly filled & signed – available at the Secretariat of Airport of Rodrigues Ltd
- B.** A recent passport size photograph to be affixed in the space provided on the application form.
- C.** Photocopies of National Identity Card, Birth Certificate and Marriage Certificate (*if applicable*).
- D.** Photocopies of educational certificates and other referential documents.
- E.** School Leaving Certificate, certificate of employment and/or previous employers' testimonials.
- F.** Photocopy of valid Certificate of Character, dated less than one [01] year, if available.

Applications should be submitted in a sealed envelope and should reach the **The Airport Manager, Airport of Rodrigues Ltd, Plaine Corail Airport, Plaine Corail, Rodrigues. by 15.00hrs on Thursday 25 July 2024 at latest.** The top left-hand corner of the envelope should be clearly marked “**Application for Post of Airport Attendant (on Shift)**”.

11. IMPORTANT

1. The post is restricted for service in Rodrigues only.
2. ARL provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to age, race, color, caste, creed, sex, sexual orientation, HIV Status, impairment, marital or family status, pregnancy, religion, political opinion, place of origin, national extraction or social origin or any other characteristic protected by the national laws.
3. ARL reserves the right
 - i. to interview only the best qualified candidates.
 - ii. not to make any appointment as a result of this advertisement.

<p>Airport of Rodrigues Ltd Plaine Corail Airport Plaine Corail Rodrigues Tel: 8327888 – Fax: 8327078 Email: info@arl.aero - Website: www.arl.aero</p>
